

ALMADEN VALLEY ROTARY ENDOWMENT

COMMUNITY GRANT GUIDELINES

1. The primary purpose of the ALMADEN VALLEY ROTARY CLUB ENDOWMENT, INC. Grant is to assist in community and international service programs. The priority of funding is to support local community organizations identified as non-profit with IRS 501(c)(3) status.
2. Grants will be made to an organization if, in the opinion of the Contributions Committee, the Grant is in furtherance of the organization's purpose, its primary activity or service.
3. Grants approved and not expended within one year shall be withdrawn and the applicant must reapply.
4. Grants shall be made for the ALMADEN VALLEY ROTARY CLUB ENDOWMENT current fiscal year only and shall not commit the Endowment to future years. **Grant requests shall not exceed \$5,000. The Contributions Committee, at its discretion, may grant less than the amount requested based on total funds available, the number of applications received, and the evaluation of the Committee.**
5. All applications for grants shall be typewritten and submitted on ALMADEN VALLEY ROTARY CLUB'S ENDOWMENT Grant Application form. The form must be fully completed along with required supporting documentation as outlined on the application form and submitted to the CONTRIBUTIONS COMMITTEE by the 15th of October of the current year.

COMPLETED APPLICATIONS MUST BE MAILED TO:

**ALMADEN VALLEY ROTARY CLUB ENDOWMENT
Attention: Contributions Committee
P. O. Box 20543
San Jose CA 95160**

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